



Albany Rural Cemetery Memorial Bench Application

Please mail completed application to:

Albany Rural Cemetery
 68 Cemetery Avenue
 Menands, NY 12204

Please include:

- Completed Application
- Drawing/Photo
- \$30.00 Application Fee

Application is hereby made with the request and authorization that you authorize the Albany Rural Cemetery staff to construct a foundation and install a memorial bench at the below location, and that the selected bench design/foundation is in accordance with the regulations set forth by the Albany Rural Cemetery.

THE UNDERSIGNED REPRESENTS THAT HE, SHE, OR THEY IS OR ARE THE SOLE LOT OWNER(S), HEIR(S) OR LEGAL REPRESENTATIVE TO THE GRAVE OR LOT DESCRIBED BELOW, AND DO OR DOES HEREBY AGREE TO ALL THE TERMS, CONDITIONS, AND OTHER PROVISIONS AS SET FORTH ON ALL PAGES OF THIS APPLICATION AND CONTAINED IN ANY GUIDELINES OF THE ALBANY RURAL CEMETERY.

Section	Lot	Grave(s)

Bench Purchaser Name _____

Email Address _____ Phone Number _____

Address _____

City _____ State _____ Zip _____

Signature _____ Relationship to Lot Owner _____

Lot Owner Name _____

Email Address _____ Phone Number _____

Address _____

City _____ State _____ Zip _____

Signature _____

Bench Type

MATERIAL	COLOR	BRAND NAME/ STORE PURCHASED

Memorial Size	Length	Width	Height
Bench Size			
Foundation/Pad Size (if applicable)			

(continued)

General Bench Requirements:

- Wooden benches will not be considered. Benches are required to be made of quarry cut granite, stainless steel, or powder coated steel or aluminum.
- Bench must be anchored to a concrete foundation pad and at minimum be of the following dimensions:
 - 1' on each side
 - 1' in the back
 - 2' in the front



PROVIDE A SKETCH OR DETAILED DRAWING OF MEMORIAL SHOWING ALL DIMENSIONS, DETAILS, CARVINGS, AND LETTERING.

Authorization Required: The authorization for installation must be made with the Cemetery. Request/application must include a sketch or photo of the memorial bench including dimensions, artwork design and lettering (if plaque is added), and type of granite, and accompanied by an application fee payable to *Albany Rural Cemetery*.

Requestor Hereby Agrees to the Following:

- The undersigned further agrees to hold *Albany Rural Cemetery* free from any liability whatsoever for damage to the memorial that may result from the installation of said memorial before, during, or after the setting of said memorial.
- I hereby agree to pay for any damage to lots, graves, walks, trees, shrubs, memorials, structures, etc., during the transportation and setting of this memorial bench or other bench memorial work. I hereby agree to indemnify, defend, and save harmless *Albany Rural Cemetery* upon, or from, any and all claims, demands, or alleged causes of action arising by reason of the erection of said memorial or memorial work.
- No memorial, once erected, may be removed from *Albany Rural Cemetery* without written permission of the cemetery authorities.
- Acceptance of this application by *Albany Rural Cemetery* and any subsequent payments made does not constitute complete approval of this application.

I hereby agree to have cemetery authorities inspect said memorial work within three days of installation.

The undersigned does hereby agree to all terms, conditions, and other provisions as set forth on both sides of this application and in any rules or regulations of *Albany Rural Cemetery*.

Name _____

Email Address _____ Phone Number _____

Address _____

City _____ State _____ Zip _____

Signature _____ Date _____

THIS APPLICATION IS APPROVED WITH THE CONDITION THAT THE MEMORIAL IS SUBJECT TO THE FINAL INSPECTION BY CEMETERY AUTHORITIES. SHOULD THIS MEMORIAL IN THE JUDGMENT OF THE CEMETERY AUTHORITIES NOT COMPLY IN FULL WITH THE ABOVE SPECIFICATIONS, SAID MEMORIAL MUST BE RECTIFIED TO SO COMPLY OR BE REMOVED FROM THE LOT BY THE MEMORIAL DEALER AT THE REQUEST OF THE CEMETERY AUTHORITIES WITHIN THREE DAYS OF SUCH REQUEST.

Approved by _____ Date _____